

From: Stuart Zisholtz [<mailto:stu@zzllp.com>]
Sent: Wednesday, January 25, 2017 9:06 AM
To: Moore-Abrams, Terriann <tmabrams@panynj.gov>
Subject: Project No. LT-234.053A

I am an attorney in Mineola. I was contacted by Robert Parchment Plumbing & Heating Inc regarding the above reference project. He performed work on the Lincoln Tunnel – Replacement of Louvers and Related Structural Supports in the New York Ventilation Buildings. The General Contractor is Tri-Rail Construction Inc. Presently, Robert Parchment Plumbing & Heating Inc is owed the sum of \$59,259.42.

I am looking to obtain a copy of the payment bond for the project. Please forward the bond to me as soon as possible.

Regards,

Stuart S. Zisholtz, Esq.
Zisholtz & Zisholtz, LLP
170 Old Country Road
Mineola, New York 11501
Tel: 516-741-2200
Fax: 516-746-1024
www.zisholtzlaw.com

THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY PRA #17720
PUBLIC RECORD ACCESS FORM

Action by (print / type name):

Danny Ng, Freedom of Information Administrator

Signature:



Date:

01/26/2017

On behalf of the Secretary of the Port Authority, as Records Access Officer and Custodian of Government Records of the Port Authority.

- The requested records are being made available.
- Any responsive records that may exist are currently in storage or archived, and a diligent search is being conducted. The Port Authority will respond by:
- A diligent search has been conducted, and no records responsive to your request have been located.
- The requested records that have been located are not being made available, as they are exempt from disclosure for the following specific reasons:

- Some requested records that have been located are being made available. The remainder are exempt from disclosure for the following specific reasons:

- The request does not reasonably describe or identify specific records; therefore, the Port Authority is unable to search for and locate responsive records. Please consider submitting a new request that describes or identifies the specific records requested with particularity and detail.

- Other:

No payment bond required, please see attached award letter.

This form is promulgated by the Port Authority pursuant to the Port Authority Public Records Access Policy and is intended to be construed consistent with the New York Freedom of Information Law and the New Jersey Open Public Records Act. It is intended to facilitate requests for Port Authority public records and does not constitute legal advice.

THE PORT AUTHORITY OF NY & NJ

Lillian D. Valentl
Director, Procurement

August 30, 2013

VIA FACSIMILE AND UPS NEXT DAY DELIVERY

Tri-Rail Construction, Inc.
142 Ralph Avenue
Copiague, NY 11726

SUBJECT: LINCOLN TUNNEL – REPLACEMENT OF LOUVERS AND RELATED
STRUCTURAL SUPPORTS IN NEW YORK VENTILATION BUILDINGS–
CONTRACT LT-234.053A
PURCHASE ORDER ULT234053A

Gentlemen:

The Port Authority of New York and New Jersey hereby accepts your proposal on the above Contract.

The Port Authority elects not to require you to furnish a performance and payment bond.

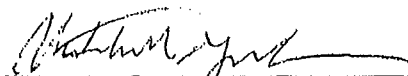
Your attention is directed to the clause of the Contract entitled “Time for Completion and Damages for Delay” and to the fact that before you may commence performance of the work you must furnish whichever of the documents mentioned in that clause are applicable.

Forwarded herewith for your use and compliance are “General Instructions Relating to the Direction and Processing of Correspondence and of Those Other Items Specified to be Submitted to the Port Authority Under the Terms of the Contract”.

In order to ensure that payments are processed properly, please include the above-referenced Purchase Order No. on all payment invoices and correspondence.

Very truly yours,

THE PORT AUTHORITY OF NEW YORK
AND NEW JERSEY

BY 
Director of Procurement

2 Montgomery Street, 3rd Floor
Jersey City, NJ 07302
T: 201 395 7477

**GENERAL INSTRUCTIONS RELATING TO THE DIRECTION AND PROCESSING OF
CORRESPONDENCE AND OF THOSE OTHER ITEMS SPECIFIED TO BE SUBMITTED
TO THE PORT AUTHORITY UNDER THE TERMS OF THE CONTRACT**

DIRECTION OF CORRESPONDENCE

1. **GENERAL**

In general, all official correspondence relating to the conduct of this contract shall be directed to the Construction Resident Engineer. In the case of correspondence or other items specified herein to be directed elsewhere, the Construction Resident Engineer shall be informed by copies of correspondence or letter of transmittal:

CONSTRUCTION RESIDENT ENGINEER

Mr. John Arrabito
Resident Engineer, Holland and Lincoln Tunnels
The Port Authority of NY & NJ
The Port Authority Technical Center
241 Erie Street – Room 236
Jersey City, NJ 07310
Tel. (201)216-2840
Email: jarrabit@panynj.gov

2. **INSURANCE MATTERS**

Kirstin Brennan
MRM Consulting Inc.
Account Executive/Unit Leader
1720 Post Road East – Bldg. #221
Westport, CT 06880
(203) 254-2072 Work
(877) 277- 1882 Work
(203) 451-3077 Mobile
(877) 277-1886 FAX
kbrennan@mrmriskmanagement.com

3. **APPROVAL OF SUBCONTRACTOR**

Mr. John Arrabito
Resident Engineer, Holland and Lincoln Tunnels
The Port Authority of NY & NJ
The Port Authority Technical Center
241 Erie Street – Room 236
Jersey City, NJ 07310
Tel. (201)216-2840
Email: jarrabit@panynj.gov

4. **SHOP DRAWINGS AND CATALOG CUTS**

SEND DIRECTLY TO:

Ahuja Partnership Architects
200 Varick Street, Suite 503
New York, NY 10014
Telephone (212) 675-5560
Fax (212) 675-5562

COPY OF TRANSMITTAL TO:

Jane Hegarty
Assistant Director
Engineering Management Services
The Port Authority of NY & NJ
Gateway Center – 11th Floor
Newark, NJ 07102
Telephone (973) 792-3600

5. **FOR APPROVAL OF SUBMITTALS REGARDING**

- | | |
|--------------------------------|-------------------------------------|
| a. Manufacturer/Source | Mr. Casimir J. Bognacki |
| b. Physical Samples | Manager, Materials Engineering Div. |
| c. Product Data Sheets | The Port Authority of NY & NJ |
| d. Test Reports and Data | 241 Erie Street - Room 234 |
| e. Mill Reports | Jersey City, New Jersey 07310-1397 |
| f. Substitution Request | Tel: (201) 216-2984 |
| g. Manufacturers Certificates | Fax: (201) 216-2949 |
| h. Certificates of Conformance | Copy of transmittal to |
| i. Mix Designs | Consultant (if any) for |
| j. Welding Procedures | Information only - not processing |
| k. Welder Qualifications | |
| l. Technical Data Sheets | |
| m. Quality Control Procedures | |

6. **ACCIDENT REPORTS**

Karl Lunan
Manager of Claims
The Port Authority of NY & NJ
225 Park Avenue South – 13th Floor
New York, NY 10003
Tel. (212) 435-3424

Deputy General Counsel
The Port Authority of NY & NJ
225 Park Avenue South – 13th Floor
New York, NY 10003
Tel. (212)435-3417

You are requested to prepare a list of all submittals required under the Contract, by section, indicating the anticipated date when each such submittal will be transmitted. The list shall be submitted to the addressees under 1 and 5 above within 10 days after receipt of this letter.

You will be advised by a separate communication from the Engineer of Materials of the items of material and equipment that will require inspection at the point of manufacture or assembly together with instructions pertaining thereto. You will be similarly advised of the action taken on the required submittals of samples, material lists and their manufacturing sources.

The Construction Resident Engineer's office will instruct you further on specific contract requirements and the preparation of proper forms which must be used for progress payments, subcontractor approvals, and change orders.