

**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY**

**COMMITTEE ON OPERATIONS  
MINUTES**

**Thursday, June 29, 2006**

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**THE PORT AUTHORITY OF NEW YORK AND NEW JERSEY****MINUTES OF  
COMMITTEE ON OPERATIONS****225 Park Avenue South****New York, NY****Thursday, June 29, 2006****PRESENT:**

Hon. Charles A. Gargano, Chair  
Hon. Jack G. Sinagra, Vice-Chair  
Hon. Christine A. Ferer  
Hon. Angelo J. Genova  
Hon. Anthony J. Sartor  
Hon. Henry R. Silverman  
Committee Members

Kenneth J. Ringler, Jr., Executive Director  
Darrell B. Buchbinder, General Counsel  
Karen E. Eastman, Secretary

Francis A. DiMola, Director, Real Estate  
Michael B. Francois, Chief of Real Estate/Regional and Economic Development  
Lawrence S. Hofrichter, Deputy General Counsel  
Louis J. LaCapra, Chief Administrative Officer  
Shawn K. Laurenti, Director, Government and Community Affairs  
Robert E. Lurie, Chief of Strategic Planning  
Michael G. Massiah, Director, Management and Budget  
James E. McCoy, Manager, Board Management Support, Office of the Secretary  
Alan L. Reiss, Deputy Director, Aviation  
Andrea Roitman, Director, Procurement  
Edmond F. Schorno, Chief of Staff

**Guest:**

Sonia Frontera, Authorities Unit, Office of the Governor of New Jersey

The Committee meeting was called to order in executive session by the Chair at 12:01 p.m. and ended at 12:42 p.m.

**Action on Minutes**

The Secretary reported that the Minutes of the meeting of February 23, 2006 had been signed and distributed to the Commissioners.

Whereupon, the Committee approved the Minutes of the meeting of February 23, 2006.

**ALL AIRPORTS – AIRPORT AND HELIPORT RULES AND REGULATIONS - REVISION**

It was recommended that the Committee on Operations authorize amendment of the airport and heliport rules and regulations, presently entitled “Air Terminal Rules and Regulations,” as proposed in the form attached hereto, and delegate authority to the Executive Director to make future revisions as required. The Air Terminal Rules and Regulations were last updated in February 2002.

The Port Authority has published rules and regulations, covering conduct and activities at John F. Kennedy International, Newark International, and LaGuardia Airports, and the Downtown Manhattan Heliport, since the Port Authority assumed responsibility for the operation of these facilities in 1948. Rules and regulations for Teterboro Airport were established in 2002.

The rules and regulations serve to meet business plan objectives by regulating operations and conduct. The key objective addressed by the rules and regulations is to provide for safe and secure operations and maintenance of our facilities, along with providing quality service. The rules and regulations establish specific requirements for security, personal conduct, aeronautical, ground transportation and vehicular operating requirements, baggage handling, fueling operations and various other airport activities. This update of the rules and regulations includes revisions to smoking regulations to be in harmony with current New York and New Jersey legislation.

The business of aviation is continually changing, particularly in this time of rapid technology advances and evolving security requirements. Delays in making revisions to the airport and heliport rules and regulations diminish staff’s ability to make timely changes to airport operational requirements. Delegation of authority to the Executive Director to change the rules and regulations would provide for the implementation of operational and administrative changes on a real-time basis. Such delegation would not prevent staff from seeking the advice and counsel of the Board with respect to major policy initiatives.

The Committee has the power to act on this matter under Article XI, Section D, Paragraph 9 of the By-Laws.

There are no costs associated with this revision, other than the printing of the document. Staff is planning an initial printing of 3,000 copies at an estimated cost of \$25,000. Copies are distributed to Port Authority staff and all airport tenants and a large portion of their employees.

Pursuant to the foregoing report, the following resolution was adopted by the Committee in executive session with Commissioners Ferer, Gargano, Genova, Sartor, Silverman and Sinagra voting in favor; none against:

**RESOLVED**, that the airport and heliport rules and regulations, presently entitled “Air Terminal Rules and Regulations,” be and they hereby are adopted, as set forth in the form proposed by staff as attached hereto; and it is further

**RESOLVED**, that the Executive Director be and he hereby is authorized, for and on behalf of the Port Authority, to issue, and amend from time to time, as appropriate, rules and regulations governing conduct within airports and heliports owned, operated and/or managed by the Port Authority.

Whereupon, the meeting was adjourned.

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Secretary