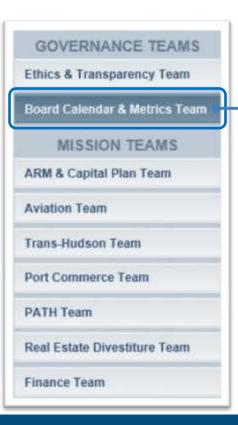
Special Panel Implementation Office Board Calendar & Metrics Team

Development of Proposed 12-Month Board and Committee Calendar

Public Board Meeting December 10, 2015

Overview of the Special Panel Implementation Office (SPIO) - Board Calendar & Metrics Team



Board Calendar & Metrics Team represents a cross functional section of the agency ---

- Committed to four deliverables:
 - 1. Create 12-month Agenda for the Board and its Committees
 - 2. Create dashboard for reporting to the Board on key performance metrics
 - 3. Recommend options for streamlining Board documents
 - 4. Develop guidelines to evaluate proposed activities with core mission

Reviews Conducted in Development of Agenda

Content of Special Panel Report

- Recurring theme of transparency and accountability

Existing Committee Charters

- Review of compliance with existing Committee Charters

Interviews

- Cross-section of agency staff
- Other regional agencies' practices

Existing Practices

Considered existing Board/Committee meeting content



Key Elements of Proposal

- 12-Month Agenda for the Board and its Committees
- Annual Strategic Session to Review/Affirm Agency Goals

- Semi-annual "State of the Port Authority" report by CEO
- Framework to assess overall health of businesses

Proposed Additional Board Agenda Topics



Proposed Additional Board Agenda Topics - cont'd



Benefits of Proposed 12-Month Agenda:

- ✓ Improves Transparency/Accountability
- ✓ Aligns with Strategic Goals and Objectives
- ✓ Provides Board with Holistic View of Agency and its Operations

Potential Next Steps

Commissioner Questions/Feedback

 Agency-wide Roll-out and Public Release of 12-Month Board Agenda